Patient Identification Centre Pathway

Introduction

Prior to the Interact project, there was no systematic recruitment of Host Trust patients to Local Research Network portfolio studies running in sites outside the Host Trust. This issue was addressed by the development of a Patient Identification Centre (PIC) pathway. Although the PIC pathway was not fully operational when the project closed, the developmental work had taken place during the project timescale and has now been completed. The process is outlined below.

The process was developed in consultation with the host trust, and other key stakeholders from across the region, using best practice guidance from other parts of the South West and across England.

Host Trust PIC pathway for recruitment to a site

1. Site send application to Host Trust R&D office to act as PIC for identified clinical study.
2. Application considered by Host Trust R&D. Advise site within 28 days of receiving whether feasible, including early feasibility; liaising with SBU Research Lead, LC identified, CSO assistance required/capacity etc.
3. If more information is required R&D to contact site.
4. Accepted: Site informed of R&D decision.
5. Rejected: Site informed of approval in writing by R&D Manager, with information regarding rejection. Final decision recorded by R&D Office.
6. Site to add Host Trust as a PIC to Section C of R&D Form.
7. PIC checks completed through CSP within 30 days of valid submission received by Host Trust R&D.
8. R&D Permission granted: Site informed in writing by Host Trust R&D Manager. CSP updated with R&D permission letter, recorded on Host Trust Project Spreadsheet & ReDA.
9. Site to record recruitment related to Host Trust PIC referrals. To be returned to Host Trust R&D Manager on quarterly basis.